AmeriCorps Seniors

Review of the NOFO – Fiscal Year 2023 Native Nations & Indigenous Elders Senior Demonstration Program (SDP).

February & March 2023

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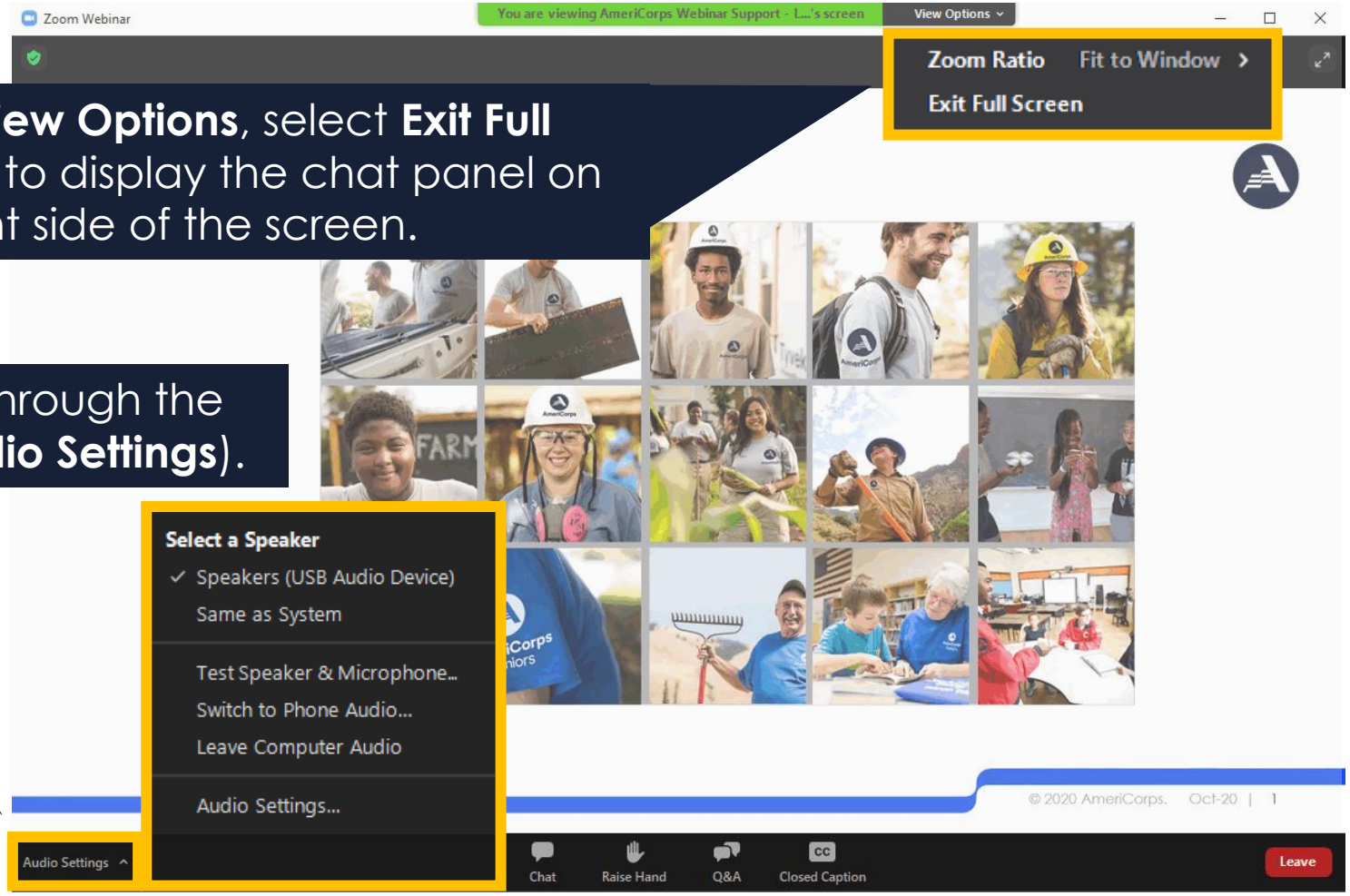
AmeriCorps Seniors

Tips for Audio and Viewing



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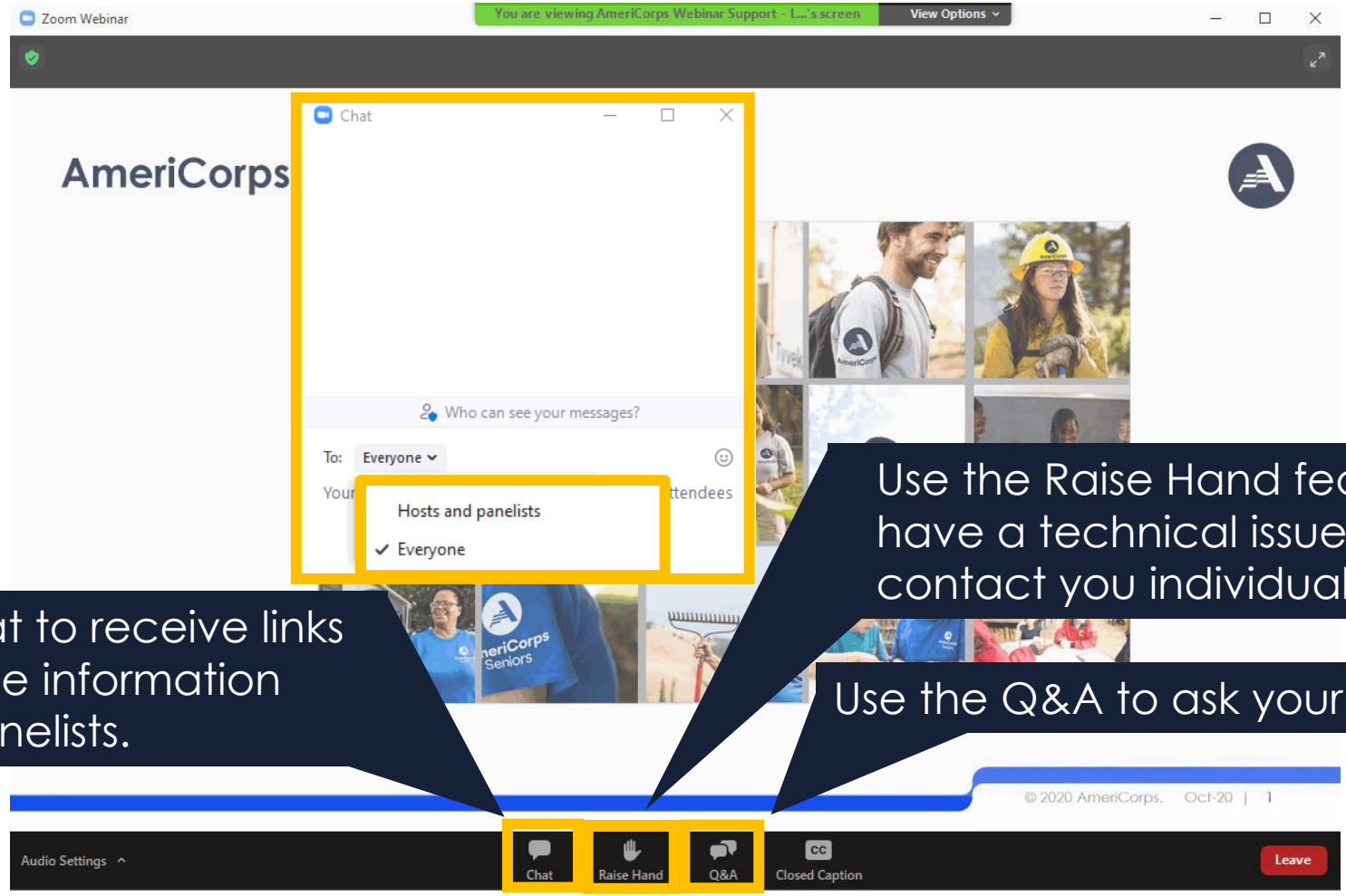

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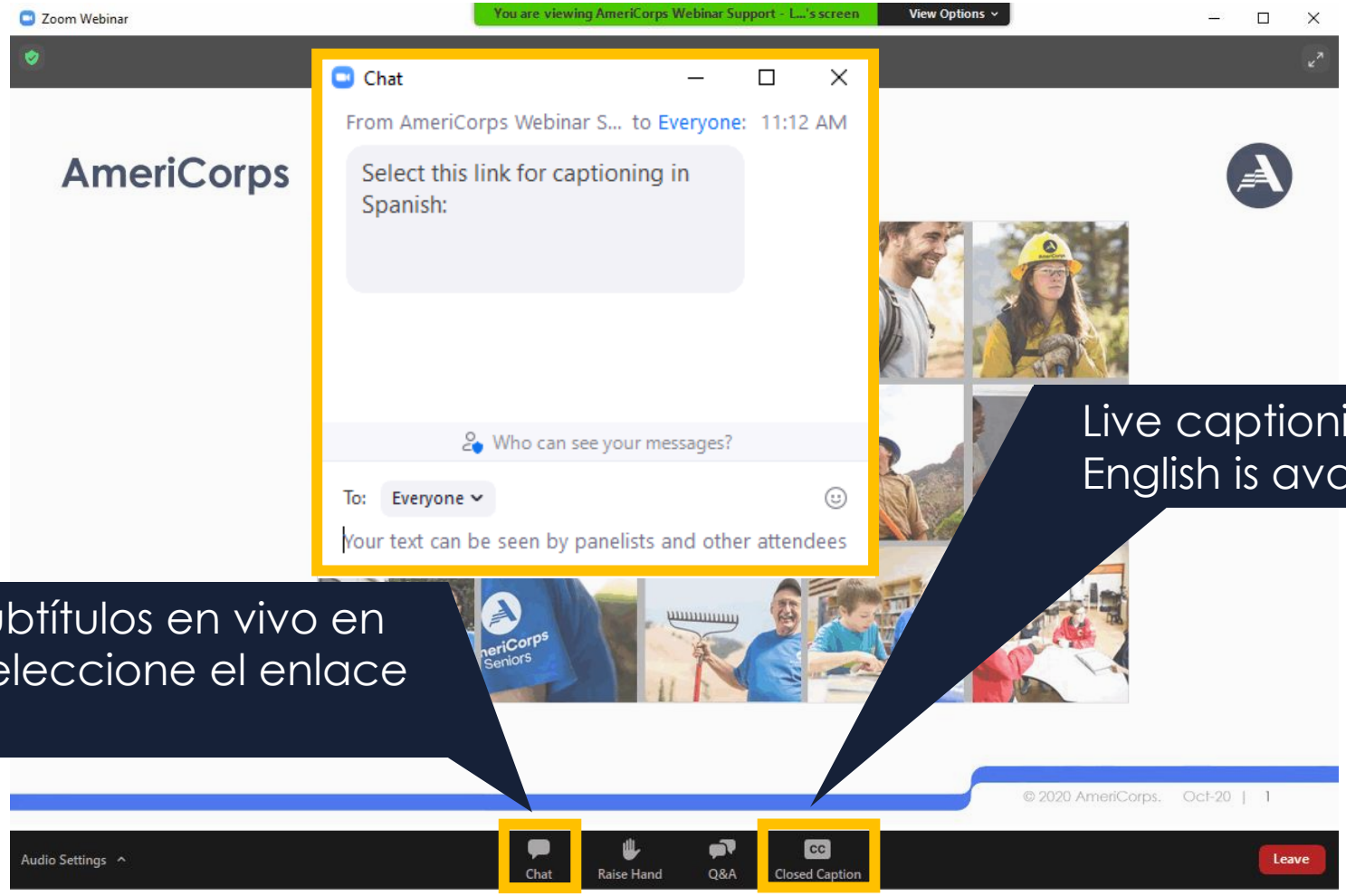

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AmeriCorps Seniors

Training and Technical Assistance Calls

Webinars	Dates	
Introduction to AmeriCorps, AmeriCorps Seniors and Senior Demonstration Program	February 7, 2023, 3:00 PM ET	February 28, 2023, 3:00 PM ET
A Tour of the Notice of Funding Opportunity (NOFO)	February 9, 2023, 3:00 PM ET	March 1, 2023, 3:00 PM ET
Understanding Performance Measures	February 16, 2023, 2:30 PM ET	
AmeriCorps Seniors in Action	February 14, 2023, 3:00 PM ET	March 7, 2023, 3:00 PM ET
Question and Answer Session	February 23, 2023, 3:00 PM ET	March 30, 2023, 3:00 PM ET
Best Practices in Budget Development Q&A	March 15, 2023, 2:30 PM ET	

Additional Technical Assistance Resources

Training Resources	Access Link
Submitting your Application in eGrants	Recording
AmeriCorps Due Diligence Review and Compliance Training	Recording
AmeriCorps National Performance Measurement Core Curriculum	AmeriCorps National Performance Measure Core Curriculum

Agenda

- Accessing the Notice of Funding Opportunity (NOFO)
- Tour of the NOFO
- Resources
- Recap and Q&A

Agenda

- **Accessing the Notice of Funding Opportunity (NOFO)**
- Tour of the NOFO
- Resources
- Recap and Q&A

AmeriCorps Seniors Native Nations and Indigenous Elders (Native Nations) SDP Fiscal Year 2023

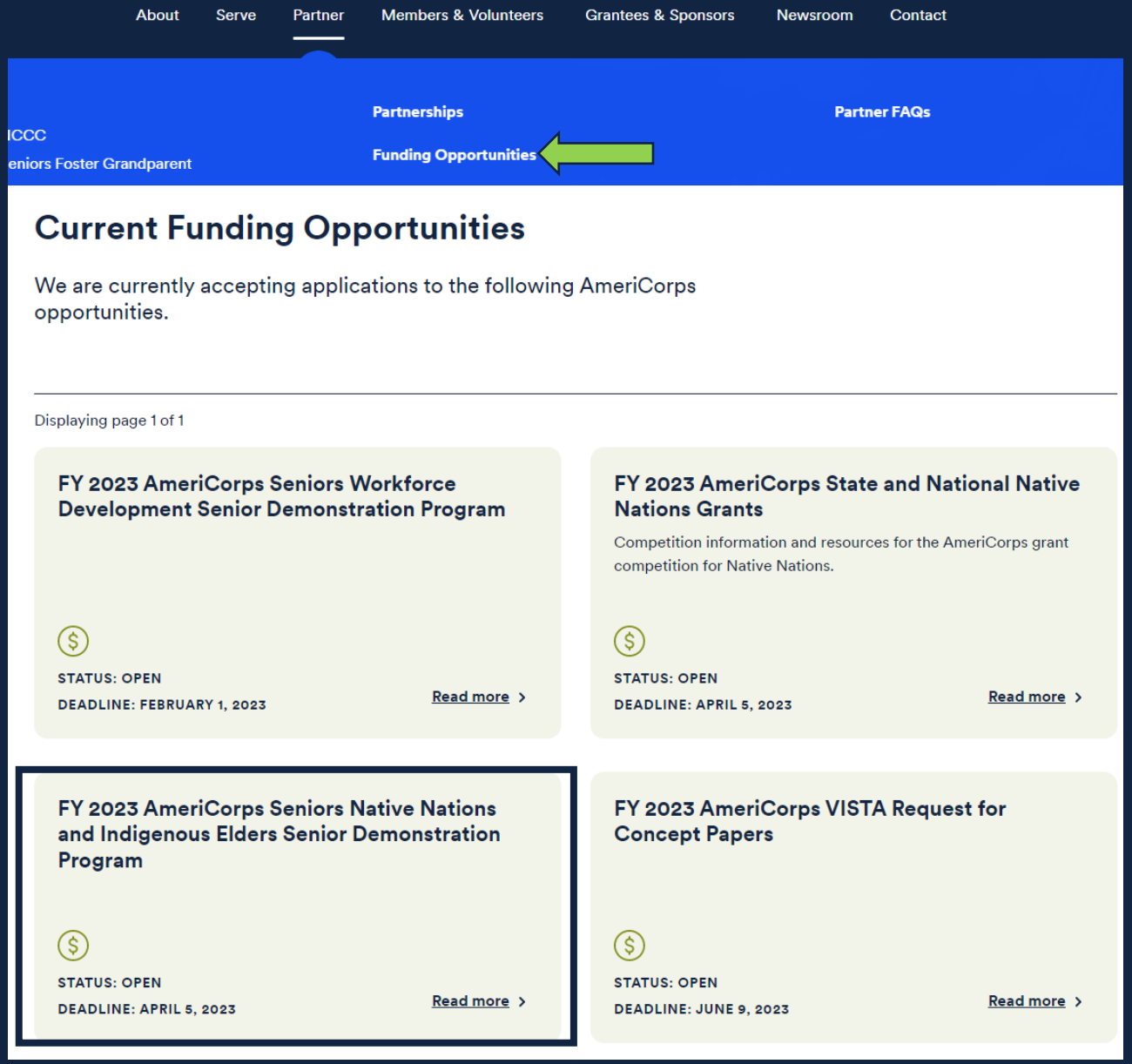
Resources:

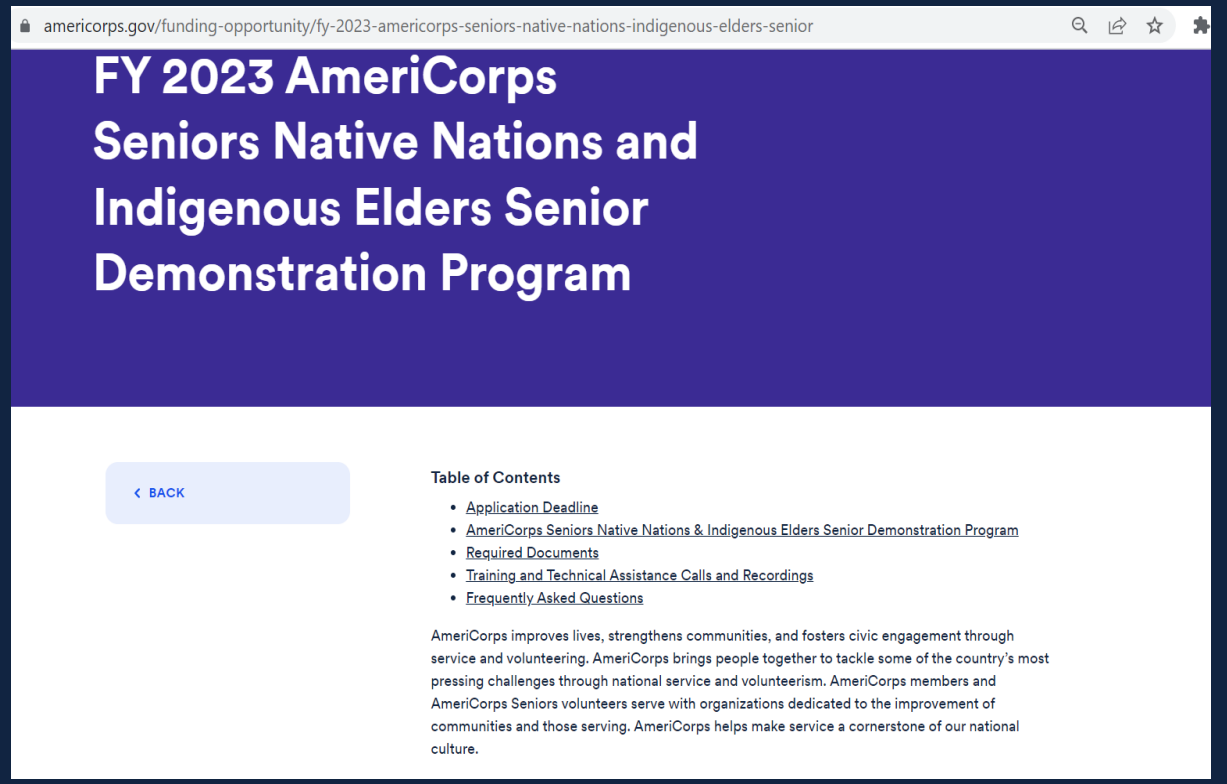
1. Funding Opportunity Page:
https://americorps.gov/funding-opportunity/fy-2023-americorps-seniors-native-nations-indigenous-elders-senior

2. Link to FAQS

3. Contact AmeriCorps Seniors:
AmeriCorpsSeniors@cns.gov

Accessing the NOFO





Agenda

- Accessing the Notice of Funding Opportunity (NOFO)
- **Tour of the NOFO**
- Resources
- Recap and Q&A

Tour of the NOFO: Section A

Program Description

A.1. Purpose of AmeriCorps Seniors' SDP Native Nations and Indigenous Elders Senior Demonstration Program Funding

- To invest in projects focused on underserved Indigenous and Native communities, advancing opportunities for older adults to make an impact, through their time and experience.
- Build partnerships with community-based organizations and local agencies to address the pressing needs of Native and Indigenous communities.
- Projects must meet eligibility criteria to apply.

Tour of the NOFO: Section A

Program Description

A.2. Funding Priorities

AmeriCorps Seniors is **open to proposals** that are reflective of the needs of Indigenous and Native communities served by the applicant's proposed program. Some examples of programs selected as part of this opportunity might include the following:

- Programs promoting the preservation and teaching of Native and Indigenous languages and cultural practices.
- Programming focused on helping Native and indigenous communities respond to and recover from the COVID-19 pandemic.
- Programs that provide social, economic, and/or educational services to Native and Indigenous people both on and off reservation lands.

Tour of the NOFO: Section A

Program Description

A.3. Performance Goals or Expected Outcomes

- Must identify a **Primary Focus Area**, found in E of the Notice
    - Disaster Services, Economic Opportunity, Education, etc.
- Performance measures found in Appendix B.
- Primary focus area should represent the area applicant intends to make the most impact.
- Volunteer service should reflect the intended goals of the project and be represented in the narratives, performance measures, and budget.

Tour of the NOFO: Section A

Program Description

A.4. Planning Period

- Proposals can include up to six months of planning time for projects
- Planning periods should take place at the beginning of the grant period and do not need to last the entirety of the allotted six months.
- Information on proposed planning periods should be included in the Other Narrative section and must demonstrate how they will lead to the effective execution of the proposed project.

Tour of the NOFO: Section B

Federal Award Information

B.1. and B.2. Estimated Available Funds and Award Amount

- Approximately $5,000,000 available.
- Will be spread out amongst awarded applications.
- No single project will receive $5,000,000 in funding.

B.3. Performance of Period

- July 1, 2023 through June 30, 2026 (total of three years)

Think through: How much will your proposal need in AmeriCorps Seniors federal funding to operate a three-year program?

Tour of the NOFO: Section C

Eligibility Information

C.1. Eligible Applicants

The following non-Federal entities (all of which are defined in 2 CFR 200.1 or 42 U.S.C. 12511(21)) are eligible to apply:

- ❑ Indian Tribes
- ❑ Institutions of higher education
- ❑ Local governments, including city or county health public health departments
- ❑ Non-profit organizations, including state-recognized tribal organizations
- ❑ State service commissions
- ❑ States and US Territories

Tour of the NOFO: Section C

Application and Submission Information

C.2. Cost Sharing or Matching

There is no match requirement for this funding opportunity:

- Applicant may still need to identify match opportunities depending on project needs and funding availability.

Potential sources of match:

- Non-AmeriCorps cash and/or in-kind contributions.
- Non-AmeriCorps Federal funds are allowed as match if the Federal agency that is the source of the funds approves its use as match

Tour of the NOFO: Section D

Application and Submission Information

Please note that the budget, work plans/performance measures, clarification and additional documents are NOT included in the page limit!

D.2.a. & D.2.b. Application Content Page Limits

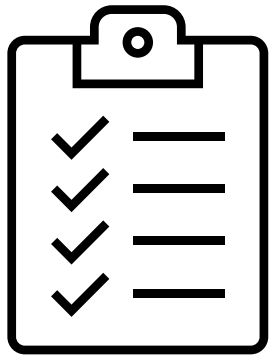
- Your application cannot be longer than 15 double-spaced pages (printed from eGrants)
- The following sections count toward the page limit:
  - SF-424 Cover Sheet
  - Executive Summary
  - 5 Narrative sections outlined in-depth in Section E

Tour of the NOFO: Section D

Application and Submission Information

D.3. Unique Entity Identifier and System for Award Management (SAM)

- Be sure to register with System for Award Management (SAM).
- Keep an active SAM until the application process is complete.
- If awarded, keep an active SAM for the life of the award.
- Be sure to include a valid unique entity identifier/employer identification number.



Check! Do you need an active SAM while you are applying for this grant?

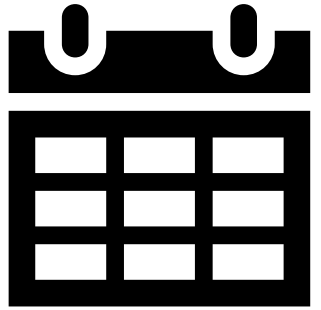
Resource: SAM Quick Guide for Grantees

Tour of the NOFO: Section D
Application and Submission Information

D.4.a. Application Submission Deadline

Wednesday, April 5, 2023, by 5:00 p.m. Eastern Time

Think through: When should your application be submitted to ensure there are no issues with signoffs and technical issues within eGrants?



Tour of the NOFO: Section D

Application and Submission Information

D.4.c. Late Applications

In the event that there are extenuating circumstance(s) that cause a delay, applicants **must** ensure that AmeriCorps receives the written explanation or justification and any other evidence that substantiates the claimed extenuating circumstance(s), via email to AmeriCorpsSeniors@cns.gov no **later than 24 hours** after the application deadline.

Application submitted after 5:01 pm EST or later without written explanation or justification will not be accepted.

Tour of the NOFO: Section D

Application and Submission Information

Section D.6. Indirect Costs/ Pre-Award Costs

- You **may** include indirect costs in your budget
- You can either use the federally approved indirect cost rate or 10% de minimis rate of the modified total direct costs
- Or you may claim costs directly (see 2 CFR 200.413)
- This information should be entered into the organization section in eGrants

Think through: Are indirect costs allowable in your budget?
What indirect cost rate options do you have?

Tour of the NOFO: Section D

Application and Submission Information

D.7.a Electronic Application Submission in eGrants

- Step 1: Select eGrants Notice of Funding Availability (NOFO) "FY 2023 AmeriCorps Seniors Native Nations and Indigenous Elders SDP."
- Step 2: Complete all the required components of the application.
- For more information, consult the Grant Application Instructions.

Tour of the NOFO: Section D

Application and Submission Information

D.7.b. Submission of Additional Documents

All Applicants must:

- Submit your response electronically
- Submit an Operational and Financial Management Survey (OFMS)
- Submit tribal organization eligibility documentation, if applicable (See section C.1)

Think through: Have you prepared your additional documents, including the OFMS? Are you prepared to submit them by the application deadline?

Tour of the NOFO: Section E

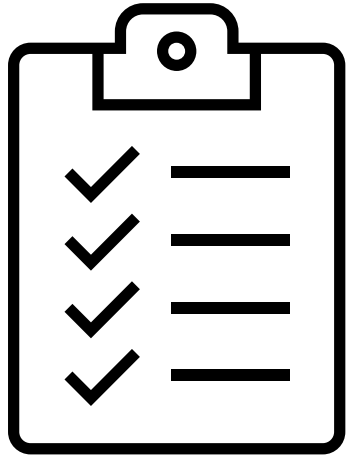
Application Review Information

Application Content

E.1. Review Criteria

E.2. Compliance and Eligibility Review

E.3. Application Review



Tour of the NOFO: Section E

Application Review Information

E.1.a. Executive Summary

Please fill in the blanks of these sentences to complete the Executive Summary. Do not deviate from the template below.

"The [Legal Name, must match application] proposes to have [Number of] AmeriCorps Seniors volunteers in [the locations and Native/Indigenous communities the AmeriCorps Seniors volunteers will serve]. The primary focus area of this project is [fill in AmeriCorps Seniors Focus Area] and secondary focus area of [fill in secondary national performance measure]. At the end of the three-year grant, [Legal Name, must match application] will assist [number of] AmeriCorps Seniors volunteers being placed into employment. The AmeriCorps federal investment is $ [fill in the annual federal grant amount or the requested amount]."

Tour of the NOFO: Section E

E.1.b. Strengthening Communities and Program Design

Two subcategories completed in Strengthening Communities Narrative.
Purpose of this section: addressing needs of Native/Indigenous communities through Senior Volunteers

Program Design/Strengthening Communities

- Respond to each bullet
- Provide statistics, sources, and examples

Think through: Did we respond to each item clearly and precisely? Have we demonstrated we know our community needs and have a plan to address them?

Tour of the NOFO: Section E

Section E.1.c Performance Measures/ Work Plans

Work plans should include:

- Identified community needs
- Service activities to be carried out by volunteers
- Description of data collection instruments and plans
- Target numbers that lead to outcomes or outputs
- Work plan outputs and outcomes that align with National Performance Measure instructions (Appendix B)

Think through: Do our work plans have outputs and outcomes that are achievable based on resources, program design, and the number of volunteers engaged?

Tour of the NOFO: Section E

E.1.d Recruitment and Development

Enter Response in the Recruitment and Development Narrative. Purpose of this section is to describe how the proposed project will recruit and train older adults.

Be clear about who and how you will recruit

- Address all the bullets.

Think through: Is our recruitment plan clear and inclusive? Does it show how our plans will ensure we engage the community we serve in? Did we have supporting demographics with sources of information?

Tour of the NOFO: Section E

E.1.e Program Management/Organizational Capability

Two separate Narratives: Program Management and Organizational Capability

Purpose of this section is to demonstrate agency's experience and plans to manage and operate the program.

Program Management

- Respond to each bullet.
- Provide description of tools, policies and procedures in place.

Tour of the NOFO: Section E

E.1.e Program Management/Organizational Capability continued:

Organizational Capability

- Respond to each bullet.
- Give examples of applicant's ability to develop and maintain effective mechanisms for accountability and programmatic execution.

Think through: Have we demonstrated our ability to manage the grant well? Will the reviewer see how we will ensure we are inclusive and equitable in approach for volunteer management, meeting performance measures, and in our leadership?

Tour of the NOFO: Section E

E.1.f Budget Section 1 and 2

When you are completing budget remember:

- Budget for 3 years of funding. Adding the two-line items- one for Year 2 and Year 3 as noted in B.3.
- Budget should align with proposed work plans.
- Detail additional benefits, such as stipends in the budget narrative and tie this directly to the program narrative.

Think through: Does our budget reflect 3-years of funding? Have we clearly demonstrated that our line items are reasonable and justifiable? Does our budget narrative align with our program narrative?

Tour of the NOFO: Section E

E.1.g Other Narrative

Two subcategories completed in Other Narrative.

Cost Effectiveness and Budget Adequacy. Purpose is to demonstrate your plans for Match funds and/or in-Kind goods that will impact your project. Also, clearly breakdown your cost per volunteer (Appendix F) and how that will meet the program goals.

- Address each bullet.
- Address plans for Match and financial management system.

Evaluation summary or plan. Purpose is to demonstrate your plans and systems for evaluations of your project.

- Address both bullets
- Check out the AmeriCorps Evaluation Resources web page.

Agenda

- Accessing the Notice of Funding Opportunity (NOFO)
- Tour of the NOFO
- **Key Resources**
- Recap and Q&A

Key Resources

Resource Name	Resource Purpose
FY 2023 Native Nations & Indigenous Elders SDP NOFO	Establishes opportunity, application requirements, evaluation criteria, funding priorities, and more.
Grant Application Instructions	Provides step-by-step instructions for navigating eGrants, AmeriCorps' electronic grants management system.
Appendix B: National Performance Measure Instructions	Summarizes performance measure requirements, provides a complete list of performance measures, and specifies allowable output/outcome pairings.
Appendix C: Terms and Definitions	Explains and defines the terminology that is relevant to this grant opportunity.
Appendix F: Cost per Volunteer Calculator	Outlines the process for determining the cost per volunteer and helps track the overall cost effectiveness of an AmeriCorps Seniors volunteer program.

Key Resources, Continued

Resource Name	Resource Purpose
AmeriCorps National Performance Measurement Core Curriculum	Self-paced curriculum focused on comprehensive performance measurement strategies that rely on both performance and evaluation data.
Indirect Cost Rate Agreement Instructions	Provides Step-by-step instructions for entering your Indirect Cost Rate Agreement, including for the de minimis rate, into eGrants
Technical Assistance Calls and Recordings	Provides a list of upcoming technical assistance webinars and links to the recordings of previous webinars.
Frequently Asked Questions (FAQs)	Provides answers to most common questions regarding the Notice and application instructions.
National Service Hotline	Offers help with eGrants; call 800-942-2677

Agenda

- Accessing the Notice of Funding Opportunity (NOFO)
- Tour of the NOFO
- Key Resources
- **Recap and Q&A**

Recap

- All programs adhere to the NOFO from Section A to Appendix E.
- Be sure to provide opportunities for adults ages 55+ to engage in service.
- You must have a volunteer service component for older adult volunteers.
- Proposals should focus on Native/Indigenous community priorities.
- Complete all sections and submit using eGrants by **Wednesday, April 5, 2023, by 5:00 p.m. Eastern Time**.
- All resources are/will be posted to the opportunity page.

Q&A

Questions?

Please use the Q&A box to enter your question.

If your question is not answered, please email: **AmericorpsSeniors@cns.gov**

One last time - Important dates
Applications are due **Wednesday, April 5, 2023, by 5:00 p.m. Eastern Time**.

Successful applicants will be issued awards no later than June 2023.

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