

# Appendix II. National Performance Measure Instructions

Senior Demonstration Programs-Workforce Development (version 2, June 25, 2024)

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#### **Performance Measure Requirements**

- 1. Workforce Development Funding Priorities: Priorities for this funding opportunity are:
  - Support older adults in obtaining permanent employment in skilled labor, professional or paraprofessional setting (for the purpose of this NOFO, professional is defined as "engaged in a specified activity as one's main paid occupation rather than as a pastime and requires a particular skillset in order to be successful. Paraprofessional is defined as specially trained or credentialed employment, such as education, healthcare, engineering, law).
  - Provide training and/or certification for employment, including supports such as mentoring programs, transportation, or other forms of support;
  - Support and/or coaching should be provided in regular increments, including during pre- and post-employment placement;
  - Provide a reasonable stipend to support older adults' service. If the program model
    does not include a stipend for beneficiaries, a full explanation must be provided,
    including how the program recruits, retains, supports volunteers, and a pattern of
    success;
  - Service (volunteer placement) must be included with training and certification.
  - Programs that are on the health career path must describe how seniors will be recruited, trained, and mentored for health professions. For example, a program may recruit retired nurses, dentists, or doctors and other health workers to return to the public health workforce.
  - Public Health AmeriCorps: Applicants interested in addressing immediate public health needs and reducing health disparities in their communities and building the public health workforce through ENAGEMENT with older adults may propose a program that aligns with the Public Health AmeriCorps initiative. See Appendix III in the <u>Notice of</u> <u>Funding Opportunity</u> for more information.
- 2. National Performance Measures: Every national performance measure output must be paired with a single outcome. For each work plan, applicants must select one output and one of the associated outcomes. While beneficiaries may receive benefits associated with more than one available outcome, select only one outcome for each beneficiary served.
- 3. Work Plan: All volunteers must be placed in an outcome-based work plan in the unduplicated volunteers field. Each volunteer can only be counted once as an unduplicated volunteer even if they are assigned to more than one service activity. The volunteer should be counted in the area where he/she will make the most impact in terms of the focus area, the type of service, or the scope of service (such as the greatest number of hours served).
- **4. Maximum Cost per Placement:** AmeriCorps Seniors will allow the program to propose a cost per placement. This will allow programs to provide the training and resources necessary to support and retain job placement.
- 5. Performance Measure Resources:
  - AmeriCorps National Performance Measurement Core Curriculum



# Complete List of AmeriCorps Seniors Performance Measures for Workforce Development Programs

These selection rules specify the focus area output/outcome pairings for National Performance Measures. The selected focus area(s) must relate to the proposed service-to-work project. Applicants must follow these selection rules when using National Performance Measures. Applicants may not select any National Performance Measures that may appear in eGrants if they are not present on this list. Please see the Notice for additional information about application requirements.

Besides reporting on the national performance measures for the service component of the project, organizations receiving grants under this NOFO will also be required to participate in an external evaluation. Applicants do not need to budget for this evaluation, as staff time will be minimal. More information about this external evaluation will be provided once the grants are awarded.

#### **Focus Area: Education**

\*Applicants who experience issues finding the appropriate measures in the Performance Measure Module of eGrants, should ensure that the objectives of the measures they would like to use are marked in the "Objective" tab. Then, in the "Performance Measure" tab, that the "Other" category in "Select Category Title" is selected.

#### **Selection Rules**

| Objective | Outputs            | Outcomes                               | Service Activity                 |
|-----------|--------------------|--|----------------------------------|
| School    | ED1A: Number of    | ED23A: Number of                       | Classroom Teaching               |
| Readiness | individuals served | children demonstrating gains in school | Family Involvement               |
|           |                    | readiness                              | Mentoring                        |
|           |                    |  | Out-of-School Time               |
|           |                    |  | Service Learning                 |
|           |                    |  | Social and Emotional     Support |
|           |                    |  | Summer Learning                  |
|           |                    |  | Tutoring                         |
|           |                    |  | Other Classroom Support          |

| Objective                        | Outputs                            | Outcomes  | Service Activity   |
|----------------------------------|------------------------------------|---|--|
| K-12 Success                     | ED1A: Number of individuals served | ED5A: Number of students with improved academic performance   | <ul><li>Classroom Teaching</li><li>Family Involvement</li><li>Mentoring</li><li>Opioid/Drug Intervention</li></ul>       |
|                                  |                                    | ED9: Number of students graduating from high school on time   | <ul><li>Out- of-School Time</li><li>Service Learning</li><li>Summer Learning</li></ul>                                   |
|                                  |                                    | ED10: Number of students enrolling in post-secondary education/training   | <ul><li> Tutoring</li><li> Other Classroom Support</li></ul>   |
|                                  |                                    | ED27C: Number of students with improved academic engagement or social-emotional skills  |  |
|                                  |                                    | ED6: Number of students with increased attendance   |  |
|                                  |                                    | ED7A: Number of students with decreased disciplinary incidents (referrals, suspensions/ expulsions, criminal or gang involvement) |  |
| Post- HS<br>Education<br>Support | ED1A: Number of individuals served | ED11: Number of individuals earning a post-secondary degree or technical certification  | <ul><li>Family Involvement</li><li>Mentoring</li><li>Service Learning</li><li>Summer Learning</li><li>Tutoring</li></ul> |

- These performance measures are intended to measure the impact of activities that support and/or facilitate access to services and resources that contribute to improved educational outcomes for economically disadvantaged people, especially children.
- These activities must be carried out by AmeriCorps Seniors volunteers or by volunteers directly recruited and/or supported by AmeriCorps Seniors volunteers.



• All individuals counted under these measures must be program beneficiaries, not AmeriCorps Seniors volunteers.

#### **Definitions and Data Collection**

Applicants that select output ED1A may select outcome ED5A, ED6, ED7A, ED9, ED10, ED11, ED23A, or ED27C.

| ED1A (output)                   | Number of individuals served  |
|---------------------------------|---|
| Definition of Key<br>Terms      | Individuals: recipients of AmeriCorps Senior -supported services related to education; may include students enrolled in grades K-12, out-of-school youth, preschool age children, and/or individuals pursuing postsecondary education |
|                                 | <b>Served:</b> substantive engagement of individuals with a specific education-related goal in mind. Cannot consist solely of mass dissemination of information such as email blasts, social media posts, or distributing pamphlets.  |
| How to Measure/<br>Collect Data | Tracking mechanism that ensures an unduplicated count of individuals who have received services.  |

| ED5A (outcome)                  | Number of students with improved academic performance   |
|---------------------------------|---|
| Definition of Key<br>Terms      | Students: those reported in ED1A  Improved academic performance: an improved demonstration of skill or knowledge in one or more academic subjects   |
| How to Measure/<br>Collect Data | Standardized test, report card grade, or other instrument capable of measuring changes in academic performance at the individual beneficiary level. When possible, pre-post assessments should be utilized. |

| ED6 (outcome)                   | Number of students with increased school attendance   |
|---------------------------------|---|
| Definition of Key               | Students: those reported in ED1A  |
| Terms                           | Increased school attendance: higher rate of presence and/or on-time arrival at school as compared to a previous comparable time period          |
| How to Measure/<br>Collect Data | School/district/classroom attendance records or other instrument capable of measuring changes in attendance at the individual beneficiary level |



| ED7A (outcome)                  | Number of students with decreased disciplinary incidents (referrals, suspensions/expulsions, criminal or gang involvement)  |
|---------------------------------|---|
| Definition of Key<br>Terms      | Students: those reported in ED1A  Decreased disciplinary incidents: lower rate of incidents as compared to a previous comparable time period                      |
| How to Measure/<br>Collect Data | School/district/classroom records, police records, or other instrument capable of measuring changes in disciplinary incidents at the individual beneficiary level |

| ED9 (outcome)                   | Number of students graduating from high school on time with a diploma  |
|---------------------------------|--|
| Definition of Key               | Students: those reported in ED1A   |
| Terms                           | On Time: Within four years of starting 9th grade   |
| How to Measure/<br>Collect Data | Preferred method is school/district graduation records for student beneficiaries. Beneficiary self-reports may also be utilized. |

| ED10 (outcome)                  | Number of students enrolling in post-secondary education or training  |
|---------------------------------|---|
| <b>Definition of Key</b>        | Students: those reported in ED1A  |
| Terms                           | Post-secondary education or training may include two- or four-year college programs or occupational/vocational programs   |
|                                 | Enrolling: means matriculating as a full-time or part-time student  |
| How to Measure/<br>Collect Data | Preferred method is registration records that confirm student enrollments. Beneficiary self-reports may also be utilized. |

| ED11 (outcome)                  | Number of students earning a post-secondary degree or technical certification  |
|---------------------------------|--|
| Definition of Key<br>Terms      | <b>Students</b> : those reported in ED1A or V1, V7A, V8 <b>Degree:</b> may include an associate degree from an accredited academic program or an occupational or vocational program; a bachelor's degree (ex., BA, BS); a master's degree (ex.: MA, MS, MEng, MEd, MSW); a professional school degree (ex.: MD, DDS, DVM); or a doctorate degree (ex.: PhD, EdD) |
| How to Measure/<br>Collect Data | Preferred method is registration records that confirm degree was earned. Beneficiary self- reports may also be utilized.   |



| Definition of Key<br>Terms      | Children: those reported in ED1A  School readiness: Preparation for Kindergarten which includes multiple indicators assessed across developmental and behavioral domains including but not limited to physical well- being, health and motor development, social and emotional development, approaches to learning, language development, cognitive development, and ageappropriate academic skills and behavior. |
|---------------------------------|---|
| How to Measure/<br>Collect Data | Teacher observation, standardized test, or other instrument capable of measuring changes in school readiness at the individual beneficiary level. When possible, pre-post assessments should be utilized.   |

| ED27C<br>(outcome)              | Number of students with improved academic engagement or social and emotional skills   |  |  |
|---------------------------------|---|--|--|
| Definition of Key<br>Terms      | Students: those reported in ED1A  Improved academic engagement or social and emotional skills: A positive change in student skills, attitude, and/or mindset that is likely to contribute to increased educational success. May include increased interest in school, improved perspective on school climate, increased attachment to school, and/or increased educational aspirations. |  |  |
| How to Measure/<br>Collect Data | Survey, observation, or other instrument capable of measuring changes in academic engagement or social and emotional skills at the individual beneficiary level. When possible, pre-post assessments should be utilized.  |  |  |
| Notes                           | Academic or behavioral improvements counted under ED5A, ED6, or ED7A cannot be counted under this measure   |  |  |

# Focus Area: Healthy Futures

#### **Selection Rules**

| Objective         | Outputs                           | Outcomes  | Service Activity  |
|-------------------|-----------------------------------|---|---|
| Aging in Place    | H4A: Number of individuals served | H9A: Number of individuals who report having increased social support or improved capacity for independent living H14: Number of caregivers of older adults and individuals with disabilities who reported having increased social support  | <ul> <li>Companionship</li> <li>Elder Justice: Fraud and<br/>Scam Prevention</li> <li>Legal Services</li> <li>Medical Services</li> <li>Nutrition/Food Support</li> <li>Opioid/Drug Intervention</li> <li>Respite Services</li> <li>Transportation</li> </ul> |
| Access to<br>Care | H4A: Number of individuals served | H17: Number of individuals with increased health knowledge H18: Number of individuals reporting a change in behavior or intent to change behavior to improve their health H19: Number of individuals with improved health H20: Number of individuals with improved access to medical care | <ul> <li>Counseling/Coaching</li> <li>Disability Inclusion</li> <li>Education/Training</li> <li>Medical Services</li> <li>Opioid/Drug Intervention</li> <li>Outreach</li> <li>Referrals</li> </ul>  |

| Objective      | Outputs                           | Outcomes  | Service Activity  |
|----------------|-----------------------------------|---|---|
| Obesity & Food | H4A: Number of individuals served | H12: Number of individuals who report increased food security H17: Number of individuals with increased health knowledge H18: Number of individuals reporting a change in behavior or intent to change behavior to improve their health H19: Number of individuals with improved health | <ul> <li>Counseling/Coaching</li> <li>Education/Training</li> <li>Medical Services</li> <li>Nutrition/Food Support</li> <li>Opioid/Drug Intervention</li> <li>Outreach</li> <li>Physical Activities</li> <li>Referrals</li> </ul> |

- These performance measures are intended to measure the impact of activities that meet health needs within communities including access to care and addressing childhood obesity.
- These activities must be carried out by AmeriCorps Seniors volunteers or by volunteers directly recruited and/or supported by AmeriCorps Seniors volunteers.
- All individuals counted under these measures must be program beneficiaries, not AmeriCorps Seniors volunteers.



#### **Definitions and Data Collection**

Applicants that select output H4A may select outcome H12, H15A, H17, H18, H19, or H20.

| H4A (output)  | Number of individuals served  |  |  |
|---|---|--|--|
| Definition of Key<br>TermsIndividuals: recipients of AmeriCorps Seniors supported serve<br>to improving health-related outcomes |   |  |  |
|   | <b>Served:</b> substantive engagement of individuals with a specific health-related goal in mind. Cannot consist solely of mass dissemination of information such as email blasts, social media posts, or distributing pamphlets. |  |  |
| How to Measure/<br>Collect Data   | Tracking mechanism that ensures an unduplicated count of individuals who have received services.  |  |  |

| H9A (outcome)                   | Number of individuals who report having increase social support or improved capacity for independent living   |  |  |
|---------------------------------|---|--|--|
| Definition of<br>Key Terms      | Individuals: those reported in H4A or V1, V7A, V8   |  |  |
| How to Measure/<br>Collect Data | Survey, interview, caseworker assessment, or other instrument capable of measuring changes in social support or perceived social support and/or independent living capacity at the individual beneficiary level. When possible, pre-post assessments should be utilized.  AmeriCorps recommends a survey instrument for this measure: |  |  |
|                                 | AmeriCorps Seniors Independent Living Survey.   |  |  |

| H12 (outcome)                   | Number of individuals who report increased food security  |  |  |
|---------------------------------|---|--|--|
| <b>Definition of Key</b>        | Individuals: those reported in H4A or V1, V7A, V8   |  |  |
| Terms                           | Food security: Access at all times to enough food for an active, healthy life. Food security includes at a minimum: (1) the ready availability of nutritionally adequate and safe foods, and (2) an assured ability to acquire acceptable foods in socially acceptable ways (that is, without resorting to emergency food supplies, scavenging, stealing, or other coping strategies). [USDA] |  |  |
| How to Measure/<br>Collect Data | Survey, interview, caseworker assessment, or other instrument capable of measuring changes in food security at the individual beneficiary level. When possible, pre-post assessments should be utilized.  |  |  |
| H14 (outcome)                   | H14: Number of caregivers of older adults and individuals with disabilities who reported having increased social support  |  |  |

| Definition of                   | Individuals: those reported in H4A or V1, V7A, V8  |  |
|---------------------------------|--|--|
| Key Terms                       | Older Adults: Individual age 65 or older   |  |
|                                 | <b>Respite Services</b> : Services that provide temporary relief from the stresses of caregiving by providing short term assistance to and adult who is the primary caregiver for another person.  |  |
|                                 | <b>Social ties/perceived social support</b> : Relationships with other people and or the belief that these people will offer (or have offered) effective help during times of need.  |  |
| How to Measure/<br>Collect Data | Programs should collect data for this measure from surveys, interview, caseworker assessment, or other instrument capable of measuring changes in food security at the individual beneficiary level. When possible, pre-post assessments should be utilized.  AmeriCorps recommends a survey instrument for this measure:  AmeriCorps Seniors Respite Care Performance Measure Survey. |  |

| H17 (outcome)                   | Number of individuals with increased health knowledge  |
|---------------------------------|--|
| Definition of<br>Key Terms      | Individuals: those reported in H4A or V1, V7A, V8  |
| How to Measure/<br>Collect Data | Survey, test, or other instrument capable of measuring changes in knowledge at the individual beneficiary level. When possible, pre-post assessments should be utilized. |

| H18 (outcome)                      | Number of individuals reporting a change in behavior or intent to change behavior to improve their health  |  |
|------------------------------------|--|--|
| Definition of<br>Key Terms         | Individuals: those reported in H4A or V1, V7A, V8  |  |
| How to<br>Measure/<br>Collect Data | Survey, interview, or other instrument capable of measuring changes in behavior at the individual beneficiary level. When possible, pre-post assessments should be utilized. |  |

| H18 (outcome)                   | Number of individuals with improved health   |  |  |
|---------------------------------|--|--|--|
| Definition of<br>Key Terms      | Individuals: those reported in H4A or V1, V7A, V8  |  |  |
| How to Measure/<br>Collect Data | Assessment by a healthcare professional, survey, or other instrument capable of measuring changes in health condition at the individual beneficiary level. When possible, pre-post assessments should be utilized. |  |  |

| H20 (outcome)                   | Number of individuals with improved access to medical care  |
|---------------------------------|---|
| Definition of<br>Key Terms      | Individuals: those reported in H4A  |
| How to Measure/<br>Collect Data | Survey, interview, caseworker assessment, or other instrument capable of measuring changes in health care access at the individual beneficiary level. When possible, pre-post assessments should be utilized. |

#### **Focus Area: Disaster Services**

#### **Selection Rules**

| Objective              | Outputs  | Outcomes  | Service Activity   |
|------------------------|--|---|--|
| Assistance<br>Provided | D1A: Number of individuals served              | D5: Number of individuals reporting increased disaster readiness  | <ul><li>Disaster Mitigation</li><li>Disaster Preparation</li><li>Disaster Recovery</li></ul> |
|                        |  | TCGGII IC33   | Disaster Response  |
|                        | D6: Number of structures protected or restored | D7: Number of structures returned to regular use after a disaster | <ul><li>Disaster Preparation</li><li>Disaster Recovery</li><li>Disaster Response</li></ul>   |

- These performance measures are intended to measure the impact of activities that help individuals and communities prepare, respond, recover, and mitigate disasters, and increase community resiliency.
- These activities must be carried out by AmeriCorps Seniors volunteers or by volunteers directly recruited and/or supported by AmeriCorps Seniors volunteers.
- All individuals counted under these measures must be program beneficiaries, not AmeriCorps Seniors volunteers.



#### **Definitions and Data Collection**

#### Applicants that select output D1A may select outcome D6.

| D1A (output)                    | Number of individuals served   |
|---------------------------------|--|
| Definition of<br>Key Terms      | Individuals: recipients of AmeriCorps-supported services related to disaster preparedness, response, recovery, and/or mitigation                   |
|                                 | <b>Served:</b> substantive engagement of individuals with a specific disaster-related goal in mind. Cannot consist solely of mass dissemination of |
|                                 | information such as email blasts, social media posts, or distributing pamphlets.   |
| How to Measure/<br>Collect Data | Tracking mechanism that ensures an unduplicated count of individuals who have received services  |

| D5 (outcome)                    | Number of individuals reporting increased disaster readiness   |
|---------------------------------|--|
| Definition of Key               | Individuals: those reported in measure D1A   |
| Terms                           | <b>Disaster readiness:</b> measures taken to prepare for and reduce the effects of future disasters  |
| How to Measure/<br>Collect Data | Survey, interview, or other instrument capable of measuring changes in disaster readiness at the individual beneficiary level. When possible, pre-post assessments should be utilized. |

#### Applicants that select output D6 may select outcome D7.

| D6 (output)                     | Number of structures protected or restored   |  |
|---------------------------------|--|--|
| Definition of Key               | Structures: housing units or public facilities   |  |
| Terms                           | Protected: prepared to more effectively withstand future disasters                         |  |
|                                 | Restored: repaired from damage sustained during a disaster                                 |  |
| How to Measure/<br>Collect Data | Tracking mechanism that ensures an unduplicated count of structures that received services |  |

| D7 (outcome)                    | Number of structures returned to regular use after a disaster  |  |
|---------------------------------|--|--|
| Definition of Key<br>Terms      | Structures: those reported in measure D6   |  |
| Tellis                          | <b>Returned to regular use:</b> able to be used for the same or similar purpose for which they were used prior to the disaster                 |  |
| How to Measure/<br>Collect Data | Report from structure owner/manager/occupant, or other instrument capable of measuring changes in condition at the individual structure level. |  |

# Focus Area: Economic Opportunity

#### **Selection Rules**

| Objective             | Outputs   | Outcomes  | Service Activity  |
|-----------------------|---|---|---|
| Employment            | O1A: Number of individuals served                 | O10: Number of individuals who secure employment O21: Number of individuals with improved job readiness | <ul><li>GED Education</li><li>Job Placement</li><li>Job Training</li><li>Other Adult Education</li></ul>          |
| Financial<br>Literacy | O1A: Number of individuals served                 | O9: Number of individuals with improved financial knowledge O19A: Dollar value of tax returns generated | <ul> <li>Financial Fraud Prevention</li> <li>Financial Literacy<br/>Education</li> <li>Tax Preparation</li> </ul> |
| Housing               | O1A: Number of individuals served                 | O11: Number of individuals transitioned into safe, healthy, affordable housing                          | Housing Unit Development     Housing Unit Repair  |
|                       | O4: Number of housing units developed or repaired | O20: Number of safe,<br>healthy, affordable<br>housing units made<br>available                          | Housing Unit Development     Housing Unit Repair  |

#### **Notes**

- These performance measures are intended to measure the impact of activities that support and/or facilitate access to services and resources that contribute to the improved economic well-being and security of economically disadvantaged people.
- These activities must be carried out by AmeriCorps Seniors volunteers or by volunteers directly recruited and/or supported by AmeriCorps Seniors volunteers.
- All individuals counted under these measures must be program beneficiaries, not AmeriCorps Seniors volunteers.

#### **Definitions and Data Collection**

Applicants that select output O1A may select outcome O9, O10, O11, O19A or O21.

| O1A (output)                    | Number of individuals served   |  |
|---------------------------------|--|--|
| Definition of Key<br>Terms      | <b>Individuals:</b> recipients of AmeriCorps Seniors supported services related to increasing economic opportunity   |  |
|                                 | <b>Served:</b> substantive engagement of individuals with a specific goal in mind related to economic opportunity. Cannot consist solely of mass dissemination of information such as email blasts, social media posts, or distributing pamphlets. |  |
| How to Measure/<br>Collect Data | Tracking mechanism that ensures an unduplicated count of individuals who have received services.   |  |

| O9 (outcome)                    | Number of individuals with improved financial knowledge  |  |
|---------------------------------|--|--|
| Definition of Key               | Individuals: those reported in measure O1A or V1, V7A, V8  |  |
| Terms                           | Improved financial knowledge: increased knowledge/understanding of financial literacy topics such as credit management, financial institutions including banks and credit unions, and utilization of savings plans |  |
| How to Measure/<br>Collect Data | Survey, interview, or other instrument capable of measuring changes in financial knowledge at the individual beneficiary level. When possible, pre-post assessments should be utilized.                            |  |



| O10 (outcome)                   | Number of individuals who secure employment  |
|---------------------------------|--|
| Definition of Key               | Individuals: those reported in measure O1A   |
| Terms                           | <b>Secure employment:</b> individual is hired in a new job as a result of AmeriCorps Seniors supported services provided; individual may have been previously working in a different job or previously unemployed. |
| How to Measure/<br>Collect Data | Preferred method is a copy of acceptance letter from employer or copy of first pay stub. Beneficiary self-reports may also be utilized.  |

| O11 (outcome)                   | Number of individuals transitioned into safe, healthy, affordable housing  |
|---------------------------------|--|
| Definition of Key               | Individuals: those reported in measure O1A or V1, V7A, V8  |
| Terms                           | Safe, healthy, affordable housing: Grantee certifies that the housing is safe and healthy based on an inspection or other documentation. Grantee defines affordability and certifies that the housing is affordable to the individual(s) transitioned into the unit. |
| How to Measure/<br>Collect Data | Preferred method is a proof of residence such as a lease, mortgage, certificate of occupancy, or other verification from an external agency. Beneficiary self-reports may also be utilized.  |

| O19A (outcome)                  | Dollar value of tax returns generated   |
|---------------------------------|---|
| Definition of Key<br>Terms      | Dollar value of tax returns: The dollar value of tax refunds generated specifically as a result of VITA or Tax Tutoring activities provided by AmeriCorps-supported organization or assigned national service participant(s) engaged in the service activity  |
| How to Measure/<br>Collect Data | Only the dollar value of tax refunds generated specifically as a result of assisting VITA or Tax Tutoring activities provided by AmeriCorpssupported organization or assigned national service participant(s) engaged in the service activity may be counted. |
|                                 | The organization must keep administrative records or other information management systems that enable them to track and verify the dollar value of tax refunds generated.   |

| O21 (outcome)                   | Number of individuals with improved job readiness  |
|---------------------------------|--|
| <b>Definition of Key</b>        | Individuals: those reported in measure O1A or V1, V7A, V8  |
| Terms                           | Improved job readiness: increased knowledge or skills related to seeking, obtaining, or successfully retaining a job.  |
| How to Measure/<br>Collect Data | Survey, interview, observation, or other instrument capable of measuring changes in job readiness at the individual beneficiary level. When possible, pre-post assessments should be utilized. |

#### Applicants that select output O4 may select outcome O20.

| O4 (output)  | Number of housing units developed or repaired   |
|--|---|
| Terms Housing unit: A single-family home (including a mobile home if permanently placed), an apartment, or a room in a group home people with disabilities |   |
|  | <b>Develop:</b> Build new or substantially rehabilitate housing units that were uninhabitable or soon would have become so. Involves replacing major systems such as the roof, the plumbing, the wiring, the foundation, or elevating the unit as required by a flood plain standard. |
|  | <b>Repair:</b> A more modest level of physical work on the unit, such as weatherizing, painting, replacing appliances and removing safety hazards   |
| How to Measure/<br>Collect Data  | Tracking mechanism that ensures an unduplicated count of the number of housing units that have received AmeriCorps-supported development or repair services   |

| O20 (outcome)                   | Number of safe, healthy, affordable housing units made available   |  |  |
|---------------------------------|--|--|--|
| <b>Definition of Key</b>        | Housing unit: those reported in measure O4   |  |  |
| Terms                           | <b>Safe, healthy, affordable housing unit:</b> Grantee certifies that the housing unit is safe and healthy based on an inspection or other documentation. Grantee defines affordability and certifies that the housing unit is affordable. |  |  |
|                                 | <b>Made available:</b> This count indicates that the work has been completed to make the units available, but they may or may not have been occupied.  |  |  |
| How to Measure/<br>Collect Data | Tracking mechanism that ensures an unduplicated count of the number of safe, healthy, affordable housing units that have been made available   |  |  |

## Focus Area: Veterans and Military Families

#### **Selection Rules**

| Objective                  | Outputs  | Outcomes  | Service Activity   |
|----------------------------|--|---|--|
| Veterans & Families Served | V1: Number of veterans served V7A: Number of active military members and/or military family members served V8: Number of veteran family members served | O9V: Number of individuals with improved financial knowledge  | Financial Literacy     Education   |
|                            |  | O10V: Number of individuals who secure employment O21V: Number of individuals with improved job readiness | <ul><li>GED Education</li><li>Job Placement</li><li>Job Training</li><li>Other Adult Education</li></ul>                 |
|                            |  | O11V: Number of individuals transitioned into safe/affordable housing                                     | <ul><li> Housing Placement/<br/>Assistance</li><li> Housing Unit Development</li><li> Housing Unit Repair</li></ul>      |
|                            |  | ED11V: Number of individuals earning a post-secondary degree or technical certification                   | <ul><li>Family Involvement</li><li>Mentoring</li><li>Service Learning</li><li>Summer Learning</li><li>Tutoring</li></ul> |



| Objective                  | Outputs  | Outcomes  | Service Activity   |
|----------------------------|--|---|--|
| Veterans & Families Served | V1: Number of veterans served V7A: Number of active military members and/or military family members served V8: Number of veteran family members served | H9AV: Number of individuals who report having increased social support or improved capacity for independent living H12V: Number of individuals who report increased food security | <ul> <li>Companionship</li> <li>Counseling/Coaching</li> <li>Legal Services</li> <li>Medical Services</li> <li>Nutrition/Food Support</li> <li>Opioid/Drug Intervention</li> <li>Outreach</li> <li>Physical Activities</li> <li>Referrals</li> <li>Respite Services</li> <li>Transportation</li> </ul> |
|                            |  | H14V: Number of caregivers of older adults and individuals with disabilities who reported having increased social support   |  |
|                            |  | H17V: Number of individuals with increased health knowledge   |  |
|                            |  | H18V: Number of individuals reporting a change in behavior or intent to change behavior to improve their health   |  |
|                            |  | H19V: Number of individuals with improved health  |  |
|                            |  | H20V: Number of individuals with improved access to medical care  |  |

- These performance measures are intended to measure the impact of activities that positively impact the quality of life of veterans and improve military family strength.
- For information on O9V, O10V, O11V, O21V, see Economic Opportunity.
- For information on ED11, see Education.
- For information on H9AV, H12V, H14V, H17V, H18V, H19V, H20V, see Healthy Futures
- These activities must be carried out by AmeriCorps Seniors volunteers or by volunteers directly recruited and/or supported by AmeriCorps Seniors volunteers.



• All individuals counted under these measures must be program beneficiaries, not AmeriCorps Seniors volunteers.

#### **Definitions and Data Collection**

Applicants that select outputs V1, V7A, or V8 may select outcome O9V, O10V, O11V, O21V, ED11V, H9AV, H12V, H14V, H17V, H18V, H19V, or H20V.

| V1 (output)                     | Number of veterans served  |
|---------------------------------|--|
| Definition of Key<br>Terms      | <b>Veteran:</b> a person who served in the active military, naval, or air service, and who was discharged or released therefrom under conditions other than dishonorable [Section 101 of Title 38, 23 United States Code] <b>Served:</b> substantive engagement of individuals with specific outcome(s) in |
|                                 | mind. Cannot consist solely of mass dissemination of information such as email blasts, social media posts, or distributing pamphlets.  |
| How to Measure/<br>Collect Data | Tracking mechanism that ensures an unduplicated count of individuals who have received services  |

| V7A (output)                    | Number of active duty military service members and/or military family members served  |  |
|---------------------------------|---|--|
| Definition of Key<br>Terms      | **Active duty military service member: The term "active duty" means "full-time duty in the active military service of the United States, including active duty or full-time training duty in the Reserve Component" [DOD Dictionary of Military and Associated Terms, April 2018]. AmeriCorps considers National Guard members and reservists and wounded warriors sub-groups of active duty military service members for the purposes of grant applications and performance measure reporting. |  |
|                                 | <b>Military family member:</b> Immediate family member related by blood, marriage, or adoption to a current member of the U.S. armed forces including one who is deceased.  |  |
|                                 | <b>Served:</b> substantive engagement of individuals with specific outcome(s) in mind. Cannot consist solely of mass dissemination of information such as email blasts, social media posts, or distributing pamphlets.  |  |
| How to Measure/<br>Collect Data | Tracking mechanism that ensures an unduplicated count of individuals who have received services   |  |
| V8 (output)                     | Number of veteran family members served   |  |

| Definition of<br>Key Terms         | <b>Veteran:</b> a person who served in the active military, naval, or air service, and who was discharged or released therefrom under conditions other than dishonorable [Section 101 of Title 38, 23 United States Code] |
|------------------------------------|---|
|                                    | <b>Veteran family member:</b> Immediate family member related by blood, marriage, or adoption to a veteran, including one who is deceased.  |
|                                    | <b>Served:</b> substantive engagement of individuals with specific outcome(s) in mind. Cannot consist solely of mass dissemination of information such as email blasts, social media posts, or distributing pamphlets.    |
| How to<br>Measure/<br>Collect Data | Tracking mechanism that ensures an unduplicated count of individuals who have received services   |

#### Focus Area: Capacity Building

#### **Selection Rules**

| Objective                          | Outputs  | Outcomes  | Service Activity   |
|------------------------------------|--|---|--|
| Capacity<br>Building &<br>Leverage | G3-3.4: Number of organizations that received capacity building services G3-3.16A: Dollar value of cash or in-kind resources leveraged | G3-3.10A: Number of organizations that increase their efficiency, effectiveness, and/or program reach | <ul><li>Donations Management</li><li>Resource Development</li><li>Systems Development</li><li>Training</li></ul> |

- These performance measures are intended to measure the impact of capacity building activities that leverage private investment in community solutions.
- Activities associated with these measures must meet the definition of capacity building specified in the "key terms" definition under G3-3.4.
- These activities must be carried out by AmeriCorps Seniors volunteers or by volunteers directly recruited and/or supported by AmeriCorps Seniors volunteers.
- All individuals counted under these measures must be program beneficiaries, not AmeriCorps Seniors volunteers.
- AmeriCorps Seniors volunteers must serve at nonprofit or state, local, or tribal government entities.



#### **Definitions and Data Collection**

#### Applicants that select outputs G3-3.4 or G3-3.16A may select outcome measure G3-3.10A.

| G3-3.4<br>(output)                 | Number of organizations that received capacity building services   |
|------------------------------------|--|
| Definition of                      | Organization: nonprofit or state/local/tribal government entity  |
| Key Terms                          | Capacity building services: a set of activities that expand the scale, reach, efficiency, or effectiveness of programs and organizations. Capacity building activities may also leverage resources (e.g., funding, volunteers, in-kind support, or partnerships) for programs and/or organizations. As a general rule, AmeriCorps considers capacity building activities to be indirect services that enable organizations to provide more, better, and sustained direct services. |
|                                    | Capacity building activities must (1) be intended to support or enhance the program delivery model, (2) respond to the organization's goal of increasing, expanding or enhancing services in order to address pressing community needs, and (3) enable the organization to provide a sustained level of more or better direct services after the AmeriCorps Seniors volunteer's term of service has ended.   |
| How to<br>Measure/<br>Collect Data | Tracking mechanism that ensures an unduplicated count of organizations who have received services  |

| G3-3.16A<br>(output)               | G3-3.16A: Dollar value of cash or in-kind resources leveraged   |  |
|------------------------------------|---|--|
| Definition of                      | Cash resources: Cash, check, or other monetary gift   |  |
| Key Terms                          | In-Kind resources: Non-cash contributions, including donated goods or services, expert advice, equipment or property.   |  |
|                                    | <b>Leverage:</b> To garner additional resources or assets through capacity building activities (such as funding, volunteers, in-kind support, and partnerships).  |  |
| How to<br>Measure/<br>Collect Data | Only cash and in-kind resources raised specifically as a result of capacity building activities provided by the AmeriCorps-supported organization or assigned AmeriCorps Seniors volunteer(s) engaged in capacity building activity intended to support or enhance the program delivery model may be counted. |  |
|                                    | The organization must keep administrative records or other information management systems that enable them to track and verify the origin, intent, and other transactional information on commitments and contributions of resources.   |  |

| G3-3.10A<br>(outcome)              | Number of organizations that increased their effectiveness, efficiency, and/or program scale/reach  |
|------------------------------------|---|
| Definition of<br>Key Terms         | Organizations: The nonprofit or state/local/tribal government entity receiving capacity building services   |
|                                    | Effectiveness: Improved ability of the organization to achieve outcomes resulting in better success rates or better quality of outcomes achieved  |
|                                    | <b>Efficiency:</b> Improved outcomes with the same level of resources; improved or consistent quality of services with fewer resources  |
|                                    | <b>Scale/Reach:</b> The scope of a program's services. Increased scale/reach can be measured by the number of new people served, new populations served, and/or new or expanded services.                   |
| How to<br>Measure/<br>Collect Data | Organizational assessment tool or other instrument capable of measuring changes in effectiveness, efficiency, or scale/reach at the organization level. When possible, pre-post assessments should be used. |

# **Change Log**

This table lists all changes made to this document since October 2022.

| Date      | Change(s)  |
|-----------|--|
| June 2024 | Added Capacity Building performance measures and related notes   |
|           | Added Definition of Key Terms to outcome O19A  |
|           | Formatted service activities as a bulleted list and alphabetized the lists   |
|           | Formatted Veterans and Military Families selection table to group outputs and outcomes with the appropriate service activities |
|           | Changed "National Service Participants" to "AmeriCorps Seniors volunteers" for clarity throughout the document                 |
|           |  |

Thank you for taking the time to complete this survey. We would like to know how the AmeriCorps Seniors volunteer who has been assisting you has affected your life.

All information will be kept confidential; please do not disclose your name. You may choose not to answer a question.

AmeriCorps Seniors Independent Living Performance Measure Independent Living Performance Measure Survey

This 1st question is about how many hours of service that you may have received in the past 4 weeks from your AmeriCorps Seniors volunteer.

Tell us how many TOTAL HOURS in a typical week you received services. Here is an example of how Mrs. Jones would answer question #1:

Her AmeriCorps Seniors volunteer usually spends one hour on Monday with and two hours on Wednesday. Therefore, the total hours a week that she receives services is 3 hours a week.

| 1. In a typical week, my AmeriCorps Seniors volunteer is with me for | hours |
|--|-------|
|--|-------|

Please see the next page for the questions 2-13

### **Because I Have an AmeriCorps Seniors volunteer...**

|   | Strongly<br>Disagree | Somewhat<br>Disagree | Somewhat<br>Agree | Strongly<br>Agree |
|---|----------------------|----------------------|-------------------|-------------------|
| 2) I feel less lonely.  |                      |                      |                   |                   |
| 3) I feel I have close ties to other people.                        |                      |                      |                   |                   |
| 4) I am able to do the things I need to do.                         |                      |                      |                   |                   |
| 5) I am able to do most things I want to do.                        |                      |                      |                   |                   |
| 6) I am more satisfied with my life.                                |                      |                      |                   |                   |
| 7) I can remain living in my own home.                              |                      |                      |                   |                   |
| 8) I am able to get to the grocery store.                           |                      |                      |                   |                   |
| 9) I am able to get to medical appointments.                        |                      |                      |                   |                   |
| 10) I am able to take care of other necessary errands/appointments. |                      |                      |                   |                   |
| 11) I am eating regularly scheduled meals.                          |                      |                      |                   |                   |
| 12) Overall, I am satisfied with my AmeriCorps Seniors volunteer.   |                      |                      |                   |                   |
| 13) Overall, AmeriCorps Seniors Program has met my expectations.    |                      |                      |                   |                   |

# Respite Performance Measure Survey

| Thank you for taking the time to complete this survey. We would like to know how the AmeriCorps Seniors volunteer who has been providing respite care has affected your life (as the caregiver).                       |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
| All information will be kept confidential; please do not disclose your name. You may choose not to answer a question.  |  |  |  |  |  |  |  |
| This 1st question is about how many hours of respite service that you may have received in the past 4 weeks from your AmeriCorps Seniors volunteer.  |  |  |  |  |  |  |  |
| Tell us how many TOTAL HOURS in a typical week you received respite services.  |  |  |  |  |  |  |  |
| Here is an example of how Mrs. Jones would answer question #1:   |  |  |  |  |  |  |  |
| Her AmeriCorps Seniors volunteer usually spends one hour on Monday with and two hours on Wednesday providing respite services. Therefore, the total hours a week that she receives respite services is 3 hours a week. |  |  |  |  |  |  |  |
| 1. In a typical week, my AmeriCorps Seniors volunteer is with me for hours of respite  |  |  |  |  |  |  |  |
| Disease and the west wave feather west to us 0.40  |  |  |  |  |  |  |  |

Please see the next page for the questions 2-12

# Because I Have an AmeriCorps Seniors volunteer assisting with Respite Care ...

|  | Strongly<br>Disagree | Somewhat<br>Disagree | Somewhat<br>Agree | Strongly<br>Agree |
|--|----------------------|----------------------|-------------------|-------------------|
| 2) I feel less lonely.   |                      |                      |                   |                   |
| 3) I feel I have close ties to other people.   |                      |                      |                   |                   |
| 4) I am able to do the things I need to do.  |                      |                      |                   |                   |
| 5) I am able to do most things I want to do.   |                      |                      |                   |                   |
| 6) I am more satisfied with my life.   |                      |                      |                   |                   |
| 7) The person I care for is able to remain at home.                                  |                      |                      |                   |                   |
| 8) I am able to get short-term rest and relief.                                      |                      |                      |                   |                   |
| 9) I am able to find time to run errands.  |                      |                      |                   |                   |
| 10) I am able find time to attend to my personal and health care needs.              |                      |                      |                   |                   |
| 11) Overall, I am satisfied with the Caregiver Respite AmeriCorps Seniors volunteer. |                      |                      |                   |                   |
| 12) Overall, AmeriCorps Seniors program has met my expectations.                     |                      |                      |                   |                   |